

Mobile Briefing Book - Evidence Collection Form

Contract 2032H5-23-F-00378

Purpose: Collect observations and measurements to document application deficiencies.

Section 1: Performance & Latency Issues

1.1 Page/App Load Time

How long does it take for the application to fully load? (Acceptable: ≤ 3 seconds)

Scenario	Time (sec)	Date/Time	Network Type
Initial app launch			
Return from background			
After device restart			

1.2 API/Data Response Time

How long do actions take to complete? (Acceptable: ≤ 2 seconds)

Action	Time (sec)	Date/Time
Open a briefing document		
Sync/refresh document list		
Search for a document		
Navigate between sections		

1.3 Document Sync Time

When new documents are published, how long until they appear? (Acceptable: ≤ 5 seconds)

Scenario	Time	Date/Time
New document sync		
Document update sync		
Manual refresh		

1.4 Latency During Travel

How does the app perform when traveling? (The contract specifies use 'while on travel')

Describe performance issues experienced during travel:

Section 2: Visual Design Issues

2.1 Spacing Problems

Are there issues with spacing, padding, or margins in the interface?

Examples: Text too close to edges, buttons crowded, inconsistent gaps, overlapping content

Screen/Area	Issue Description	Screenshot?

2.2 Font/Typography Issues

Are there issues with fonts, text size, or readability?

Examples: Text too small, inconsistent fonts, poor contrast, text cut off

Screen/Area	Issue Description	Screenshot?

2.3 Touch Target Size

Are buttons and interactive elements easy to tap? (Acceptable: $\geq 44 \times 44$ points)

Element	Issue Description	Screenshot?

2.4 Layout/Alignment Issues

Are there problems with how content is arranged on screen?

Screen/Area	Issue Description	Screenshot?

2.5 Color/Contrast Issues

Any issues with colors or visual contrast? (Acceptable: $\geq 4.5:1$ ratio)

Screen/Area	Issue Description	Screenshot?

Section 5: Overall Assessment

5.1 Fitness for Purpose

Rate how well the app serves its intended purpose (1=Poor, 5=Excellent):

Criteria	Rating (1-5)	Comments
Quick access while traveling		
Professional appearance		
Reliability when needed		
Ease of use		
Overall satisfaction		

5.2 Comparison to Previous iOS Application

How does the PowerApps version compare to the previous system?

Aspect	Better/Same/Worse	Comments
Speed/Performance		
Visual Design		
Ease of Use		
Reliability		
Overall		

5.3 Open Comments

Please describe any other issues, frustrations, or concerns:

Section 6: Respondent Information

Name:

Title/Role:

Date Completed:

Device Used:

iOS Version:

App Version (if known):

Usage Frequency:

Daily

Weekly

Monthly